



**PHILIPPINE OVERSEAS LABOR OFFICE**  
Dubai, United Arab Emirates

**POLO Dubai Advisory No. 15 – 2022: Extended Service Hours  
on 6 May 2022 (FRIDAY)**

Following the strict implementation of appointment system for POLO Dubai Services and in consideration of OFWs with confirmed flights on 7-10 May 2022 (Saturday to Tuesday), POLO Dubai will accommodate the following on 6 May 2022 (FRIDAY):

CLIENTS	TIME
Clients with confirmed appointment for 6 May 2022.	Please observe the time/schedule allotted for you. (From 07:30AM to 12:00NN only)
OFWs for CONTRACT VERIFICATION ONLY with CONFIRMED FLIGHTS on 7 - 10 May 2022. OFWs with flight schedule outside these dates will not be accommodated.  <i>Ang mga OFWs na may CONFIRMED FLIGHTS mula 7-10 May 2022 na kailangan magpa-verify ng kontrata. (BASAHIN: Paano malalaman kung kailangan magpa-verify? <a href="https://bit.ly/3LYT9Tv">https://bit.ly/3LYT9Tv</a>)</i>	You will be accommodated from 12:30nn until 5:00PM only. POLO Dubai will not release token numbers prior to the allotted time.  <i>Magbibigay ng token number sa ganap na <b>12:30 ng tanghali</b> kung kaya pinapayuhan ang publiko na <b>hindi kailangan pumila ng umaga sa POLO Dubai dahil tanghali pa maaring pumasok ang mga may CONFIRMED FLIGHTS (7-10 May 2022 only).</b></i>

**Reminders (PAALALA):**

- Make sure to bring the complete requirements. Incomplete / Insufficient applications will not be processed.  
  
For contract verification: <https://bit.ly/3KHMLym>  
For OEC: <https://bit.ly/3LLMg7F>  
For OWWA membership: <https://bit.ly/3kCNdTR>
- Only those who are REGISTERING FOR THE FIRST TIME and CHANGED EMPLOYERS ON-SITE are required for contract verification. (<https://bit.ly/3LYT9Tv>)  
  
For Household Service Workers (HSW) / Domestic Workers, you need contract verification at every contract renewal.
- CONTRACT VERIFICATION is NOT REQUIRED for OFWs with existing POEA /OEC Records, but they need to present relevant documents to update their OEC at POLO Dubai. OEC Appointment is REQUIRED (<https://bit.ly/3y2skJC>):
  - Changed surnames (single to married name): present old & new passport (original)
  - Same company / employer but promoted/new position / salary: Proof/notice of promotion
  - Same company but updated trade license: Copy of Company Trade License.
- Only OFWs with CONFIRMED APPOINTMENT ON 6 MAY 2022 & CONFIRMED FLIGHTS on 7-10 May 2022 will be accommodated on 6 MAY 2022 (FRIDAY).



*John Pio A. Bautista*  
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Labor Attaché