

(2)

POEA Online Processing System for Balik-Manggagawa
(POPS-BaM)

How to Transfer previous BM Record

STEP 1:	Go to https://bit.ly/3y2skJC (Or https://onlineservices.dmw.gov.ph/OnlineServices/POEAOnline.aspx)
STEP 2:	On POEA Helpdesk , click Transfer Old BM Records .
STEP 3:	Input your information from the old BM System.
STEP 4:	Click FIND RECORD .
STEP 5:	Enter your E-Registration Number (ex. 2022*****, can be found above your name in your POPS-BaM Account)
STEP 6:	Click TRANSFER RECORD
STEP 7:	Read the confirmation box, then click YES .

How to Acquire OEC Exemption

STEP 1:	Go to https://bit.ly/3y2skJC (Or https://onlineservices.dmw.gov.ph/OnlineServices/POEAOnline.aspx)
STEP 2:	Click My Contracts on your top right-hand side to check if your old records have already been matched to your POPS-BaM account.
STEP 3:	If your old record is already present on your account, go back to your Dashboard, click Balik-Manggagawa , then click NEXT
STEP 4:	Enter your Return Flight Date , then click NEXT
STEP 5:	If you are a returning BM, you will be asked if you are returning to the (4a) same EMPLOYER, (4b) same JOBSITE, and (4c) same POSITION. Please read the message carefully, then click your response to proceed. <i>*Click YES if details are the same based on your latest VISA. Then proceed to STEP 6</i> <i>Otherwise, click NO, then you will be redirected to set an appointment.</i>
STEP 6:	Update information needed, then click SUBMIT .
STEP 7:	Click PRINT OEC .