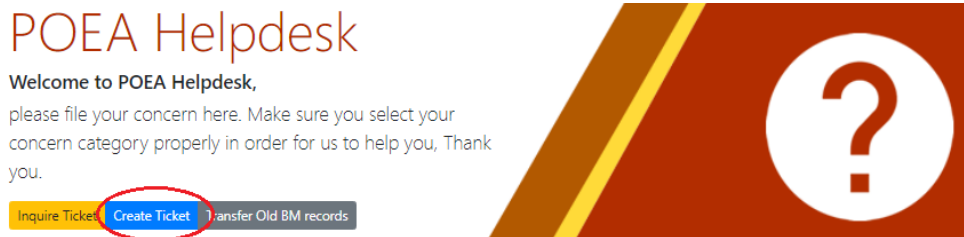


POEA HELPDESK – OLD Employment Records Problem

STEP 1: Go to onlineservices.poea.gov.ph
(or google search: POEA Online Service)

STEP 2: On **POEA HELPDESK**, click **CREATE TICKET**.



STEP 3: On **SELECT SERVICE**, choose **ONLINE SERVICES-Balik Manggagawa**,
On **SELECT CONCERN** choose **BM – OLD Record Problems**
then click **NEXT**

STEP 4: Read the text, then click **NEXT**

STEP 5: You may choose to find your account
by your **E-registration number**
or by your **registered email**.
Enter the data needed then click **NEXT**.

**Your e-registration number can be found
above your name on your account's Dashboard
or on the Account Creation Result.*



STEP 6: Select Location. (**POLO Jobsite or POEA Branch - PH**)

STEP 7: Enter **OEC Number**.

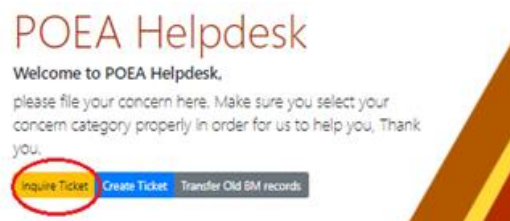
STEP 8: State your concern on the box (**Concern Details**).

STEP 9: Enter your **Contact Number**.

STEP 10: Enter your **ACTIVE E-mail Address**, then click **SUBMIT TICKET**.

STEP 11: Copy or screen shot the **TICKET NUMBER**.

STEP 12: You may check the officer's reply in the
INQUIRE TICKET button.



STEP 13: Paste / Enter the **TICKET NUMBER**
then click **Search**.

POEA Ticket Inquiry

Please input ticket no.

Search

STEP 14: Please wait for the Officer's resolution before acquiring OEC exemption or setting appointment.