



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



DEPARTMENT ORDER NO. 220
Series of 2020

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**GUIDELINES ON THE IMPLEMENTATION OF
DOLE AKAP UNDER REPUBLIC ACT NUMBER 11494 OTHERWISE KNOWN AS
THE “BAYANIHAN TO RECOVER AS ONE ACT”**

Pursuant to the provisions of RA 11494 or the “Bayanihan to Recover as One Act,” the Department of Labor and Employment (the Department) shall provide displaced landbased and seabased Overseas Filipino Workers (OFWs) due to COVID-19 with a one-time financial assistance (DOLE-AKAP) of USD 200.00 or PhP 10,000 or its equivalent to the local currency of the host country.

In this regard, the Department hereby promulgates the following Guidelines on the availment of the DOLE-AKAP program by OFWs to ensure its effective and streamlined implementation.

**Section 1
COVERAGE**

The DOLE-AKAP shall cover the following:

- a. **Regular / Documented OFWs**, as defined in the 2016 Revised POEA Rules and Regulations, refer to those who possess a valid passport and appropriate visa or permit to stay and work in the receiving country and whose contract of employment has been processed by the POEA or the POLO.
- b. **Qualified Undocumented OFWs:**
 - i. who were originally regular or documented workers but for some reason or cause have thereafter lost their regular or documented status; or
 - ii. who are not registered with the POEA or whose contracts were not processed by POEA or the POLO, but have undertaken actions to regularize their contracts or status; or
 - iii. who are not registered with the POEA or whose contracts were not processed by POEA or the POLO, but are active OWWA members at the time of availment; or
 - iv. who have not undertaken steps to regularize their status and are not active OWWA members at the time of application.



Section 2
ELIGIBILITY

To be eligible for the DOLE-AKAP, the OFWs must satisfy the following conditions:

- a. Must have experienced job displacement onsite or repatriated to the Philippines due to COVID-19 or Balik-Manggagawa/Re-engaged seafarers whose deployment has been suspended due to COVID-19; and
- b. Must not have received financial assistance from DOLE AKAP under Bayanihan to Heal as One Act or any financial support from the host country or employer.

Section 3
PRIORITY COUNTRIES / TERRITORIES FOR ONSITE OFWs

The DOLE shall provide financial assistance to displaced OFWs who are in the following countries/territories with Philippine Overseas Labor Office (POLO) presence only except for countries where POLOs have concurrent jurisdictions.

| Middle East and Africa | Asia and the Pacific | Europe and Americas |
|-----------------------------|----------------------|------------------------------------|
| 1. Bahrain | 1. Australia | 1. Canada |
| 2. Israel | 2. Brunei | 2. Cyprus |
| 3. Jordan | 3. Hong Kong | 3. Italy |
| 4. Kuwait | 4. Japan | 4. Germany |
| 5. Lebanon | 5. Korea | 5. Greece |
| 6. Libya | 6. Macau | 6. Spain |
| 7. Oman | 7. Singapore | 7. Switzerland |
| 8. Qatar | 8. Taiwan | 8. United Kingdom of Great Britain |
| 9. Saudi Arabia, Kingdom of | 9. Malaysia | 9. United States of America |
| 10. United Arab Emirates | 10. New Zealand | |

Section 4
DOCUMENTARY REQUIREMENTS

- a. **For Onsite OFWs**
 - i. Accomplished Application Form for DOLE AKAP downloadable at the POLOs' website/social media account;
 - ii. Copy of Valid Passport or Travel Document;
 - iii. Proof of overseas employment i.e. valid verified overseas employment, OEC, residence I.D.s, visa / re-entry visa, among others or permit to stay in the receiving country);



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- iii. Proof of overseas employment i.e. valid verified overseas employment, OEC, residence I.D.s, visa / re-entry visa, among others or permit to stay in the receiving country);
- iv. Proof of loss of employment on account of COVID-19 i.e. Certification of Loss of Employment issued by the employer or OFW's Undertaking of Loss of Employment.

POLOs may require alternative documents from applicants in lieu of documentary requirements mentioned above, in case of difficulty or inability to submit the same by the applicants.

b. For OFWs who were already repatriated prior to 30 November 2020

- i. Accomplished Online Application Form (<http://dole-akap.owwa.gov.ph>)
- ii. Passport or Travel Document;
- iii. Proof of overseas employment i.e. valid verified overseas employment, OEC, residence I.D.s, visa / re-entry visa, among others or permit to stay in the receiving country);
- iv. Proof of Loss of employment due to COVID-19 or undertaking/salaysay;
- v. Proof of return to the Philippines (Boarding Pass or Air Ticket or Stamp of Arrival)

c. Stranded Balik-Manggagawa or Re-engaged Seafarers whose deployment were suspended due to COVID-19

- i. Accomplished Online Application Form (<http://dole-akap.owwa.gov.ph>)
- ii. Passport or Travel Document;
- iii. Proof of overseas employment i.e. valid verified overseas employment, OEC, residence I.D.s, visa / re-entry visa, among others or permit to stay in the receiving country);
- iv. Proof of Loss of employment due to COVID-19, or Certification of suspension of deployment from the Local Manning Agency or undertaking/salaysay;
- v. Proof of return to the Philippines (Boarding Pass or Air Ticket or Stamp of Arrival)

d. OFWs for Repatriation starting 30 November 2020

- i. Accomplished Online Application Form (<http://oasis.owwa.gov.ph>)
- ii. Passport or Travel Document;
- iii. Proof of overseas employment i.e. valid verified overseas employment, OEC, residence I.D.s, visa / re-entry visa, among others or permit to stay in the receiving country);
- iv. Proof of return to the Philippines (Boarding Pass or Air Ticket or Stamp of Arrival)



Section 5

DISBURSEMENT OF FINANCIAL ASSISTANCE

The DOLE AKAP financial assistance shall be disbursed through the following modes of payment:

a. On-site OFWs

Upon approval of application, POLOs may release the financial assistance through bank transfer, money remittance, physical distribution, or any cost-effective mode of payment that can be utilized, in consideration of existing banking rules and regulations of host countries.

b. OFWs who have been Repatriated prior to 30 November 2020/ Stranded Balik-Manggagawa / Re-engaged Seafarers whose deployment were suspended due to COVID-19

- i. After submission of complete documents, OWWA- Regional Welfare Offices (OWWA-RWOs) shall evaluate the applications;
- ii. If approved, the concerned DOLE Regional Office shall release the Php10,000.00 through money remittance / Peso Net within 3-5 working days.

c. OFWs for repatriation starting 30 November 2020

- i. After submission of complete documents, OWWA- National Capital Region (OWWA-NCR) shall evaluate the applications;
- ii. If approved, the concerned DOLE National Capital Region (DOLE-NCR) shall release the Php10,000.00 through money remittance / Peso Net within 3-5 working days.

Section 6

MONITORING AND EVALUATION

a. Monitoring

POLOs shall submit daily reports on the number of applicants processed and approved applications; number/amount of released financial assistance/availments, among others based on the reporting template provided by International Labor Affairs Bureau (ILAB).

ILAB shall then provide OWWA the list of DOLE AKAP beneficiaries onsite to avoid duplication of providing financial assistance to OFWs.

All reports shall be consolidated and evaluated by the ILAB and shall be submitted to the Office of the Secretary.



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b. Evaluation

An evaluation of the program implementation shall be conducted regularly to determine the soundness of the policies and effectiveness of the program. Supplementary guidelines may be issued to resolve issues and problems arising from the program implementation.

**Section 7
BUDGET**

The financial assistance under DOLE AKAP shall be sourced from the Republic Act No. 11494 or the “Bayanihan to Recover as One Act.”

Bank charges / remittance costs incurred by POLOs/DOLE Regional Offices in transmitting the financial assistance to qualified OFWs shall be charged against DOLE funds.

**Section 8
REPEALING CLAUSE**

All previous issuances and rules and regulations or parts thereof, which are contrary to and inconsistent herewith, are hereby deemed repealed, amended, or modified accordingly.

**Section 9
EFFECTIVITY**

This Department Order shall take effect immediately.


SILVESTRE H. BELLO III
Secretary

Dept. of Labor & Employment
Office of the Secretary



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